

Credit Valley Lawn Tennis Club
Minutes of Annual General Meeting
Held on Saturday, November 14, 2020 at 2:00pm
Virtually over Zoom

The meeting was chaired by Danielle Over and Pamela Leung acted as Secretary.

Welcome by Pamela Leung, explained the housekeeping rules and the virtual AGM process. All participants were on mute, to ask questions participants were to either use the chat function or to click unmute to speak. The Poll function in Zoom will be used to approve motions and at the end for the voting on the 2021 Executive and Board of Directors.

Notice of Meeting and Examination of Proxies

The Secretary announced that the notice of the AGM meeting was sent out by email. There being thirty-six (36) members in attendance at the start of the meeting and one-hundred fifty-seven (157) proxies received, the Secretary declared that there was a quorum and it was a duly constituted meeting of the Club members.

Matters Arising from the 2019 AGM Minutes

- Renovations of the shed: The shed was reorganized and some repair was done and Harvey Sadowick and Rob Davidson repainted the shed;
- In case the shed needs to be replaced by the City; we signed a new affiliation agreement with the City earlier this year, that is for five (5) years. With the affiliation agreement comes a corporate policy and procedure manual and there is a section in there with capital improvements and alterations. It was not in our favour so Danielle sent a letter of objection to the City as it did not have any input from the tennis clubs. The letter received in response from the City was reassuring stating that all 3 departments would be listening for our input (Forestry, Property and Recreation division) and if we needed to replace the shed, City will send a contractor but we will pay for the costs. Tennis Clubs will have a meeting with the City next week, Danielle will bring up that the clubs really need to have more input as to what is going on.
- Digital Marketing – Facebook Page done by Nadisha, it has been a big success, Michael led it and Petya has helped as well.
- Club championships: Some changes were proposed with online registration and consolation matches held for most of the categories this year.
- Guests Waiver and COIVD Waiver – developed and implemented this year, Michael made a system to check on that to ensure it was being followed.
- Plan to Ban Plastic Bottles at the Club but did not come to fruition this year
- Alectra credit received for over \$6000 which will be applied to future usage of court lights at the Club.

Approval of the 2019 Minutes of the AGM held on October 20, 2019

The 2019 Minutes of the AGM were posted on the Credit Valley website and was communicated to all members of such. It was moved by Gerry Geldbert and seconded by Barry Crews that the minutes of the AGM held on October 20, 2019 be approved. Zoom poll used for participants to vote on. All in favour.

Proposed Minor Changes to Constitution & Bylaws in Membership (8.2 and 8.4 regarding Junior Membership & Voting Rights)

In section 8.2 it is proposed that the wording: “Junior with Adult Privileges” gets deleted, as that membership type is no longer active.

Credit Valley Lawn Tennis Club
Minutes of Annual General Meeting
Held on Saturday, November 14, 2020 at 2:00pm
Virtually over Zoom

It is proposed in section 8.4 gets deleted in its entirety and replaced by: A parent of any Junior member has voting rights on any matter pertaining to the club. A Family Membership has 2 votes and an additional vote for each child 13 years and younger as long as one parent is attending the meeting.

Gerry Geldbert moved to approve the changes, seconded by Barry Crews. Zoom poll used to vote, all in favour of changes.

President's Report – Danielle Over

This year 2020, started off with great uncertainty for the Club due to the COVID-19 crisis. As of April, it was uncertain that the Club could open at all. An email was sent out to all the members to request a commitment to join. Fortunately, the Board received a very positive response.

At the April 16 meeting the Board agreed to open the club with all 8 courts with the assumption that the club would be able to open no later than August 1. The Board was prepared to run a deficit in order to support the tennis community in Mississauga, its appreciative members and Petya. A most difficult decision it was to make. Of course, the Budget had to be significantly adjusted due the expected lower income. Fortunately, Mike Cristea was available again to prepare the courts in late May. However due to uncertainty of the expected income only Har-Tru left over from 2019 was used to prepare the courts.

There were numerous "strategy and education" sessions with the City of Mississauga, who provided guidance and direction on how to proceed. The City did a fantastic job, especially Sharlene, who responded to our every need. After much debate within the City Medical Management, the health experts determined that it was safe to play singles under strict guidelines. The Club opened on June 1st, for singles only.

The mitigation guidelines were a whole new world. The Clubhouse was closed (and still is), no benches at the courts, no congregating at the Clubhouse deck, no socializing, no club barbeques, also no shaking hands with the winner – very simply – " Play and Leave".

The members, who by then were trickling in, adapted well to the new guidelines. There were numerous bulletins from OTA, USTA, Tennis Canada, and other Tennis organizations which the Executives had to read and adapt to this brave new world.

In July, the City Authorities approved doubles tennis, subject to the same strict guidelines of COVID mitigation. The response in membership was splendid. The Mixed Round Robbins were re-instated with a new on-line registration program. The House League was also re-established, which was a remarkable success with 64 participants. However, the Inter County Team tennis had been cancelled.

Also in July, the City approved the invitation of guests, subject to strict waiver agreements. The Club instituted a waiver monitoring program, which had a compliance ratio of 90% (with a lot of effort) This created also the opportunity to host OTA tournaments again. Petya showed again her talents in scheduling and directing the tournaments. Also Petya worked very hard with Les to set up and run the club championship again.

As Ontario moved to stage 3 in the COVID-19 management protocol, benches were reinstated at the courts, and the red bar stools were placed on the deck, all complying with the physical distance requirements. Later on a few chairs were placed around the patio tables. That and the sun umbrellas provided some sense of normalcy during this challenging season.

Credit Valley Lawn Tennis Club
Minutes of Annual General Meeting
Held on Saturday, November 14, 2020 at 2:00pm
Virtually over Zoom

The Club achieved a membership of 386 members, which under the circumstances is remarkable.

Despite all the challenges this past season was a very successful one. I cannot thank enough all the volunteers that helped with various aspect of club and court management. I would like to mention Richard for helping Petya with court maintenance, Charlie for running the Sunday Mixed Round Robin, Michael , Alan , Jon and Ken for running the House League. Also a big thanks for Vivian and her friends Sven, Jack, Shaoming and Jonathan to paint and repair the benches and work on various part of the deck. A big thanks also to Harvey and Rob who painted the shed twice to make look almost brand new. A special thanks to Gerda and German who helped me in re-organizing the contents of the shed.

Of course any successful season depended on Petya for all her efforts despite it being such a short any very hot season. Thank you Petya. Also the Executive Officers and Directors all worked well together as a Team and their support was much appreciated by me.

It pleases me greatly to advise you that to my knowledge none of the members contracted COVID-19. My utmost thanks to the members for trying to adhere to the various aspects of the restrictions.

Vice President Report – German Cardenas

I want to start to say by more than a report, to introduce myself to those who do not know me. I joined the executive board in 2019 after Paul Elias stepped down due to health concerns. I spent time going over the main projects Paul was working on mainly the Drainage on courts 7 & 8, and some really good work Danielle and team had gathered from different sources and making proposals to the City back in February 2020 with some good feedback from the City. But as we all know, these plans at the club and personal levels were put on hold due to pandemic, and the uncertainties around that, but there are good plans in that area. I have been a member since 2015, I have a 12-year daughter also plays at the club and who took her first lessons with Petya and still plays with me. I am really happy to help as much as I can, but I probably do not have as much time to do as much as I wish to, but I have helped in some of the projects that Danielle mentioned – such as organizing the shed and putting up shelving.

And the last item I have, is that I really want to recognize the great amount of volunteer work that members do at the club, it really helps to keep the club operating.

Manager's Report – Petya Marinova

I want to start by thanking all of you – members, executives and board for an amazing year. Considering the pandemic, we managed to have one of our best years to date.

Courts: We started the season with less clay; only clay was used that was left over from 2019; and some maintenance issues were raised: laser grading will be looked at in the next year; smaller stones will need to be removed.

Members: We got quite a few new members from clubs that decided not to reopen this year. We also had members join from White Oaks. The use of the club courts has never been so busy.

Tournaments: We received positive comments from visitors from other clubs who loved the courts at CVTC. Maintenance of the courts in the morning cause some issues with some members who liked to start playing early in the morning.

Credit Valley Lawn Tennis Club
Minutes of Annual General Meeting
Held on Saturday, November 14, 2020 at 2:00pm
Virtually over Zoom

The club championships were a big success: we had the largest number of members playing in and watching the matches in many years.

Due to COVID-19, we did not have tennis camps, we did not have many group lessons, but we did have more private lessons.

I like to thank all members who helped during the season to maintain the courts and to organize the championships. This year, we put the lines ourselves to save some money.

A big thank you to Richard for volunteering to organize the championships and helping to open the club. A thank you to Ken Seto, Vivian, and Sven to close the club when they played late at night. A thank you to so many people who spent time at or outside the club. It was a successful session overall.

Financial Report – Vivian Xiao

The financial overview of Credit Valley Lawn Tennis Club's activities from January 1, 2020 to November 14, 2020 was presented. Vivian provided a breakdown of revenue and expenditures for the year, including the Club's current financial account standings.

Despite an extremely challenging and unusual year, during 2020 season, the club continued to focus on providing a safe, secure, friendly and fun ambience to attract new members and retain old members.

Summary of the club's financial position on November 14, 2020 is as follows:

- For current year (CY) 2020, revenue recorded \$92,356 vs last year \$96,981, -4.77% down: membership 5% up (+\$3,412), club championship/guest fee 14% up (+\$435), provincial tournament -67.59% down(-\$5,714) and no camp income from Petya (-\$1,254)
- Despite revenues is lower than the Prior Year (PY), the club has been very prudent with the expenses with court maintenance and prep, CY actual expenditure \$88,125 vs. PY expenditure \$96,431, 8.6% less than year 2019
- On November 14, 2020, the club has a surplus of \$4,231 including a \$10k allocation to laser grade 6 courts in the spring of 2021 approved by the board. Additionally, a credit of \$5,251 from Alectra will carry over to 2021.
- An estimate of \$2890 surplus (before tax) by year end after paying remaining expenses on roller repair and utility cost

Revenue - Key Takeaways –

- Membership (\$76,580) 5% up vs. 2019 (\$73,168) despite a challenging year; Great success with short term membership \$2,260
- Increased club championship participation and more effective collection, \$1,750 vs. \$770 last year, thanks to Petya, Richard and Les
- Reduced guest fee due to earlier COVID restrictions, offset by short-term membership
- Rent the courts for tournament and league matches \$2,740 total
- Thanks to Harvey Sadowick and Tom Crane for their generous donation of \$75 to the club
- 50% reimbursement from the City for court prep; with less spend in court prep, amount of \$8,348 received from the City of Mississauga

Credit Valley Lawn Tennis Club
Minutes of Annual General Meeting
Held on Saturday, November 14, 2020 at 2:00pm
Virtually over Zoom

Expenditures – Clubhouse - Key Takeaways –

- Spend \$3,759 on removing the trees and organizing the shed compared to previous year
- Prepaid \$2,053 material and labor cost to build the patio tables for 2021
- Reduction on hydro thanks to flat rate during lock down and summertime

Expenditures – Courts – Key Takeaways –

- Significant cost reduction on court maintenance, court prep and court surface material, \$38,500 vs. \$51,456, 25% down!
- Special thanks to Danielle for her effort to get us the credit from Alectra, outstanding credit \$5251
- Approved by the board, \$11,300 (incl. tax) is allocated for laser grading of 6 courts in the spring of 2021

Expenditures – Programs, General & Admin – Key Takeaways -

- Increased cost on credit card transactions as 94% fees were paid via credit card
- Reduced spend on printing booklets, outdoor signage and OTA fees
- Increased bonus payout to Petya for her work on website, Jegysoft platform and extra support to mitigate COVID risk

Questions raised from AGM participants:

- Why were the cleaning costs down during COVID? Answer: Because the clubhouse was closed off to members, no extra cleaning was required.
- When is the budget set up? Answer: In December with the executive and board.
- What is the budget for social activities? Answer: No social activities were organized this year.
- How much money did the Club get from tournaments? Answer: \$2740. Petya explained that there were three (3) events held during three (3) different weekends. The fee for renting courts was based on a guest fee at 2 hours play.

Pamela Leung motioned to approve the financial reports as presented, seconded by Beth Butcher. Zoom poll used to vote, all in favour.

Membership Report – Danielle Over

- Total membership was 386
- Membership revenue was the highest in record due to successful management of fee structure
- COVID protocol documentation designed by Michael Senn and worked very well
- Short Term Memberships were quite profitable. About 30% of the members became full time members
- Guest invitations were at an all times high at about 60 per month since the 24th of July, declining in October
- A fair amount of members needed to be reminded to pay for the guest fees, a different system will be considered for 2021
- Digital marketing was done in June and July via our Facebook page. It was highly successful with 36,000 visits to the Club's website. This was set up by Nadisha who hopefully will join us again next year.

Credit Valley Lawn Tennis Club
Minutes of Annual General Meeting
Held on Saturday, November 14, 2020 at 2:00pm
Virtually over Zoom

Membership Comparison		
Type	10-Oct-19	14-Nov-20
Single Adult Members	262	242
Couples	58	40
Families	20	36
Intermediate/Student		
Young Adults	18	26
Juniors (13-17)	15	19
Juniors with adult privileges	12	
Young Juniors (12 and under)	35	22
Short Term		1
Total	420	386

- Demographics of the members changed, there were a lot more younger people at the club and fewer people over 60 years old, no surprise in COVID time.

Questions raised from AGM participants:

- How many times could the short-term membership be renewed? Answer: There was no limit, however when we noticed that people were doing it repetitively, Petya and I approached them and encouraged them to join as it was cheaper for them and most of them joined. The system will change next year, we will put a limit on it. It was new and a great success, but as with every new experiment leads to experience and we will do it better next time.

Team's Report – Jerry Hobbs

The ICTA cancelled all matches due to COVID-19, and will discuss plans for 2021 season, next year depending on the COVID situation.

After two decades on the Executive as Team's Chair, I will hand over the reins to Jibade Thomas-very fine gentleman who has played many years for Credit Valley's ICTA teams and still plans to play for the Majors Team next year, depending on the COVID situation. We need more youth on the Executive and besides Tim, Jibade is the perfect choice.

Credit Valley plans on having a Majors, B and C High Park Division teams for 2021, Juniors are under review.

Questions raised from AGM participants:

There was a discussion regarding balancing the court usage for team play with three ICTA teams at the club and court time for members who prefer to play recreational tennis. Having competitive team play attracts younger people to the club and allows a greater presence for the club. Additionally, the league only uses 3 of the 8 courts at the club. Our club does have many organized events in the evening, the executive committee will look at possibility of leaving one night free for members to strive for a balance of available court time for competitive and recreational play.

Credit Valley Lawn Tennis Club
Minutes of Annual General Meeting
Held on Saturday, November 14, 2020 at 2:00pm
Virtually over Zoom

Social Report – Shelley Li

Due to COVID-19, no social events were conducted this year.

Club Tournament Report – Les Banksi & Petya

We had great participation from the club members in the club championships.

Men's Open Singles – 45 participants

Men's Open Doubles – 12 teams, 24 participants

Mixed Doubles – 16 teams, 32 participants

Women's Open – first time ever for the club to host Women's Open – 4 participants

Over 50 Men's singles and doubles, Women's Doubles – all had a good showing as well!

For next year, looking at expanding categories to include 70 and over doubles and Parent & Child category. Members also enjoyed the Consolation round. A big thanks to all the members who participated and to Petya for her hard work in putting together the tournament schedule and brackets.

Questions raised from AGM participants:

- Any way to organize the championship through the CTVC online platform? Answer: Several proposals were made to improve Jegysoft, but it is a work in progress. Petya is steering that proposal to improve the software platform.

The Club Champions for 2020 in each category:

- | | |
|--|---|
| 1) <u>Men's Open Singles-</u>
Consolation: | Winner: Randy Rocchio, Runner up: Madison Lee
Winner: Asad Mangia, Runner up: Mark Krczynski |
| 2) <u>Men's Open Doubles-</u> | Winners: Randy Rocchio and Lindsay Wilson
Runners up: Sergey Morozov and Jibade Thomas |
| 3) <u>Men's Over 50 Singles-</u>
Consolation: | Winner: Ivan Balic, Runner up: Stefan Bololoi
Winner: Eneas Silver, Runner up: Dwight Bungay |
| 4) <u>Men's Over 50 Doubles-</u>
Consolation: | Winners: Dan De'Angelis and Ivan Balic
Runners up: Sergey Morozov and Frank Bray
Winners: John Dzeko and Emeka Great
Runners up: Joe Smirlies and Said Elfiki |
| 5) <u>Mixed Doubles-</u>
Consolation: | Winners: Madison Lee and Randy Rocchio
Runners up: Petya Marinova and Jayce James
Winners: Colleen Fernandes and Jorwin Lapansee
Runners up: Tanya Vanderploeg and Emeka Great |
| 6) <u>Women's Open-</u> | Winner: Bella Muere. She won all 3 matches in the RR set up
Second: Selin Vakalapudi |
| 7) <u>Women's Doubles-</u> | Winners: Bella Muere and Pamela Leung
Runners up: Jessie Chan and Olga Morozova |

Credit Valley Lawn Tennis Club
Minutes of Annual General Meeting
Held on Saturday, November 14, 2020 at 2:00pm
Virtually over Zoom

Consolations: **Winners: Beth Butcher and Jennifer DeHaan**
 Runners up: Sahana and Tina Soni

New Business Items

- Guest Play - Is there a limit for Guest play? Answer: A change is needed for the platform to allow the same guest to play 5 times per season. Currently, a member can only invite 5 guests.
- Handsfree Water Bottle Filling Station – Executive to look at it for next year.
- Men’s locker room – the urinal was removed due to hygienic reasons.

Executive and Board Nominations – Election of Candidates

For the 2021 Executive Committee, the positions of VP, Secretary, Treasurer, Membership and Teams were nominated, uncontested therefore no ballot was necessary.

Tim Wright, elected as Membership Executive took a few moments to introduce himself as he was new to the 2021 Executive Committee.

The positions of President and Social Executive were contested, voting required. As for the Board of Directors – there are 5 positions available, and 7 candidates were nominated, and voting required. The Secretary explained that the voting will be conducted using the Zoom Poll function. The results will be compiled by the Secretary following the conclusion of the AGM and will be communicated to all members by the end of day.

Contested Positions and Candidates Presentation

The candidates for President had the opportunity to present their candidacy and were available for questions following their presentation. Following that, each of the candidates for the remaining positions presented but were not opened to questions due time restrictions. The candidates’ presentations followed in the order below:

- President Position - Richard Iwaszkiewicz
- President Position - Danielle Over (current incumbent)

- Social Executive - Tanya Vanderploeg
- Social Executive - Shelley Li (current incumbent)

- Board of Directors -
 - Frank Bray – New
 - Ivan Balic - New
 - Dan DeAngelis - New
 - Gerda Graef (Current incumbent)
 - Barry Crews (Current incumbent)
 - Harvey Sadowick (Current incumbent)
 - Gerry Geldbert (Current incumbent)

Following the completion of the candidates’ presentations, voting for President, Social and the Board was conducted using the Zoom poll function.

**Credit Valley Lawn Tennis Club
Minutes of Annual General Meeting
Held on Saturday, November 14, 2020 at 2:00pm
Virtually over Zoom**

Election Results

By the time of the election, there were 43 members present at the AGM. Along with 157 proxies received and 10 junior votes casted either by parent participating at AGM or via the parents' proxies, there was a total of 210 votes counted.

President Position

Richard Iwaszkiewicz – 149 votes (70%)
Danielle Over – 61 votes (30%)

Social Position

Tanya Vanderploeg – 175 votes (83%)
Shelley Li – 35 votes (17%)

Board of Directors

Ivan Balic – 189 votes
Frank Bray – 180 votes
Barry Crews – 171 votes
Dan DeAngelis – 162 votes
Gerry Geldbert – 114 votes
Harvey Sadowick – 106 votes
Gerda Graef – 68 votes

2021 Executive Committee

<u>Position</u>	<u>Elected</u>	<u>Nominated By:</u>	<u>Seconded By:</u>
President	Richard Iwaszkiewicz	Ivan Balic	Dan DeAngelis
Vice President	German Cardenas	Danielle Over	Barry Crews
Treasurer	Vivian Xiao	Danielle Over	Barry Crews
Secretary	Pamela Leung	Danielle Over	Barry Crews
Membership	Tim Wright	Danielle Over	Gerry Geldbert
Teams	Jibade Thomas	Jerry Hobbs	Gerry Geldbert
Tournaments	Les Banski	Danielle Over	Gerry Geldbert
Social	Tanya Vanderploeg	Janette Ilieva	David Hart

2021 Board of Directors

Director #1: Ivan Balic nominated: Cindy O'Doherty, seconded: Stefan Bololoi
 Director #2: Frank Bray nominated: Richard Iwaszkiewicz, seconded: Tanya Vanderploeg
 Director #3: Barry Crews nominated by Danielle Over, seconded by Harvey Sadowick
 Director #4: Dan DeAngelis nominated by Randal Rocchio, seconded by Lindsey Wilson
 Director #5: Gerry Geldbert nominated by Danielle Over, seconded by Harvey Sadowick

Meeting adjourned at 4:47pm.

Chair

Secretary